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Reference:

See Distribution

Date: 05 Jun 17

CORPS MEMORIAL AND VETERANS WEEKEND 15 - 17 SEPTEMBER 2017

- 1. Introduction.** The Corps Memorial and Veterans Weekend will take place on 15 - 17 September 2017 in Chatham. There will be events across the weekend to promote *esprit de Corps* between veterans and serving members. I would like to emphasise that the primary purpose of the weekend is the Memorial Parade and the subsequent service in Rochester Cathedral in remembrance of those Sappers who have died on operations or otherwise.
- 2. Planned Events.** As well as the traditional events such as the Dove Cup Darts Competition and the National Standard Bearers Competition, there will be static displays and a chance to try your hand in the modern RE workshops and on a selection of new in-service plant equipment. The Parade on Sunday will be shorter than previous years to alleviate the need for veterans to stand for long periods of time; hopefully this will encourage more veterans to take part. A detailed programme of events will be contained within the welcome pack issued on arrival.
- 3. Notice of Attendance.** Branch Secretaries are requested to return completed notice of attendance preform (Enclosure 2) and Branch attendance nominal rolls (Enclosure 3) with accurate figures for attendance by **28 July 2017** to the following address:

Sgt McCaffrey
Perie Troop, 24 Training Squadron
1 RSME Regiment
Brompton Barracks
Chatham, Kent
ME4 4UG
- 4. Accommodation.** Due to extensive reconstruction within Brompton Barracks, members that have not attended for a few years will see considerable change within Chatham Station. The main noticeable change is the relocation of the WOs' and Sgts' Mess. It should be noted that there will be no accommodation available in the Warrant Officers' and Sergeants' Mess. Accommodation for unaccompanied veterans will be available at nil cost within Collingwood Triangle (**not Kitchener Barracks**) on Friday and Saturday evening. Unfortunately, accompanied personnel cannot be accommodated. Accommodation is limited and will be allocated on a first come, first served basis. The enclosed accommodation request proforma (Enclosure 4) should be completed and returned by **28 July 2017**. Any bids received after this date will be considered but not guaranteed. To ensure disabled personnel are allocated ground floor accommodation, please ensure they are identified on the return; this includes individuals who may have difficulty negotiating stairs.
- 5. Local Hotels.** A list of hotels in the Medway area is enclosed (Enclosure 5). The list is not exhaustive and does not constitute official endorsement. Prices can be obtained by contacting the proprietor directly.

6. **Meals.** Meals can be purchased in the Central Mess Brompton Barracks. Branch Secretaries are requested to complete the enclosed meals required proforma (Enclosure 6) and return it to Sgt McCaffrey on the address in Para 3 by **28 July 2017**, annotating the total number from your branch who intend to take each meal (in order to allow sufficient food to be ordered). Food will be supplied in the WOs' and Sgts' Mess on the Friday and Saturday evening of the weekend, in addition Sunday lunch will be available in the Central Mess Brompton Barracks. If individuals wish to eat prior to the buffets on the Friday or Saturday evening, they are welcome to eat beforehand in the Central Mess.
7. **Reception.** On arrival each member must book in at the Student Reception Centre in Brompton Barracks. The reception will be open from 1400-2300 on Friday 15 September 2017 and 0800-1800 on Saturday 16 September 2017. A detailed programme of events will be issued on arrival.
8. **Security.** The security of Chatham Station is of paramount importance throughout the weekend. In order to maintain the integrity of Station security all cars will be searched on arrival and all visitors are to carry their REA membership card at all times.
9. **Vehicle Parking.** With the closure of Kitchener Barracks there is only limited vehicle parking within Brompton Barracks, REA members are strongly encouraged to share cars where possible.
10. **Returns.** Branch Secretaries are requested to ensure that all returns are sent to Sgt McCaffrey by **28 July 2017**.
11. **Correspondence.** All correspondence regarding Corps Memorial Weekend should be labelled in the top left corner of the envelope '**CMVW 2017**' (Email to contain this phrase in the subject line). Any questions regarding the weekend, or any special requirements, should be directed to WO1 (RSM) Kevin Rank on 01634 822337 or Sgt McCaffrey, Perie Troop, 1 RSME Regt on 01634 822307.

K Rank

K Rank
WO1 (RSM)

Enclosures:

1. Notice of Attendance Proforma.
2. Branch Personnel Attendance Nominal Roll.
3. Accommodation Request Proforma.
4. List of Local Hotels.
5. Meal Booking Proforma.

Distribution:

All REA Members via Branch Secretaries (sent via HQ REA)

Copy to:

CO 1 RSME Regt
Adjt 1 RSME Regt
Ops Offr 1 RSME Regt
Provost Sgt 1 RSME Regt

CORPS MEMORIAL WEEKEND 2017 NOTICE OF ATTENDANCE PROFORMA

To: Sgt McCaffrey
Perie Troop
1 RSME Regt
Brompton Barracks
CHATHAM
Kent
ME4 4UG

From: _____
Branch _____
Address _____

Email: 1RE-24-Perie-BsfSSgt@mod.uk Email: _____

Tel: 01634 822307 Tel: _____

1. Please fill in the table below (in block capitals), accurately showing your Branch's projected attendance for Corps Memorial Weekend activities. Once complete, return it to the above address or Fax number by **28 July 2017**.

Ser	Information Requirement	Response Y / N	Number(s)	Remarks
1	Will your Branch be attending the Corps Memorial and Veterans Weekend - Chatham 2017?			Including wives/ partners attending.
2	Will your Branch attend the official function in the WOs' & Sgts' Mess on the evening of Sat 16 Sep 17? (Numbers required for catering purposes)			Include wives/partners in the numbers attending
3	Will your Branch take part in the Memorial Parade on the Regimental Square on Sun 17 Sep 17?			Number of marching contingent only.
4	Will your Branch take part in the Memorial Service in Rochester Cathedral on Sun 17 Sep 17?			Number to show those requiring seats in the Cathedral only.
5	Will your Branch take part in the Freedom of Medway parade on Sun 17 Sep 17 in Rochester High Street?			Number of marching contingent only.
6	Will your Branch Standard participate in the Memorial Parade, Memorial Service and Freedom Parade on Sun 17 Sep 17?		N/A	Y or N response only.
7	Is your Branch entering the darts competition on Sat 16 Sep 17?		N/A	Y or N response only.
8	Will your Branch require parking provision? (Name of driver, VRN, make, model & No. of passengers - to be forwarded to Sgt McCaffrey, Perie Troop, 1 RSME Regt by 28 July 2017 (Enclosure 3).			Indicate total number of vehicles requiring parking provision.

Signed: _____ Name: _____ Branch Appointment: _____

BRANCH PERSONNEL ATTENDANCE NOMINAL ROLL

1. Please fill in the table below with details of all Branch members attending, written in BLOCK CAPITALS.
2. Please supply full details of collective transport (minibus etc.) and any private vehicles your Branch members intend to bring.

From: _____ Branch

S e r	Name	Arrival Date	Vehicle Details			Remarks
			Registratio n	Make	Model	
						Total Personnel:

ACCOMMODATION REQUEST PROFORMA¹

Branch: _____

Name	Disabilities (require ground floor accommodati on)	Fri 15 Sep 17 (Nil cost)	Sat 16 Sep 17 (Nil cost)	Remarks

¹ Accommodation within Brompton Barracks is only available for unaccompanied members of the REA.

LIST OF LOCAL HOTELS

St George Hotel

7 New Road Avenue
CHATHAM
Kent

Tel (01634) 841012
1.5 miles from Barracks

King Charles Hotel

Brompton Road
GILLINGHAM
Kent

Tel (01634) 830303
300metres from Barracks

Mayfield Guest House

34 Kingswood Road
GILLINGHAM
Kent

Tel (01634) 852606
5 minutes from Barracks

MEAL BOOKING PROFORMA

Branch: _____

1. Please fill in the table below in BLOCK CAPITALS and return it to Sgt McCaffrey, Perie Troop, 1 RSME Regt by **28 Jul 17**.

Meal timings and prices will be contained in the welcome pack.

Meal		Total Number Taking Meal	Remarks
Lunch	Fri 15 Sep 17		To be taken in Central Mess Brompton Barracks
Breakfast	Sat 16 Sep 17		To be taken in Central Mess Brompton Barracks
Brunch			To be taken in Central Mess Brompton Barracks
Lunch			To be taken in Central Mess Brompton Barracks
Breakfast	Sun 17 Sep 17		To be taken in Central Mess Brompton Barracks
Lunch			To be taken in Central Mess Brompton Barracks